



Mountain West Montessori Academy

Board Meeting Minutes

Tuesday, April 28, 2015

Location: MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84095

In Attendance: Linda Hume, Dan Galli, Steve Barnes, Andrew Marx, Ryan Parker (6:18 p.m.)

Others in Attendance: Amy Pilkington, Brandon Fairbanks, Angie Johnson, Ryan Arrington, Kim Dohrer, Dawn Kawaguchi

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MINUTES

2014-2015 BOARD PRIORITIES

Montessori Philosophy
Operational/Financial Stability
Creating a Vested Community

5:37 PM – INTRODUCTORY ITEMS

- Call to Order – Dan Galli
- School Mission – Andrew Marx
- Montessori Minute – Angie demonstrated “snaking”. This concept uses beads that you connect which helps with math. In addition to using the snake concept, they also work with application cards. This is a bridge of transfer of knowledge.

PUBLIC COMMENT

- **Jan Leyba** lives behind the school and is asking the board to consider a privacy fence for her home and surrounding neighbors. She also stated that the intercom speakers are still very loud and they can hear them through their shut windows and doors. [Jan added: On Sunday, she doesn't like the cars parking along the fence of her back yard. Also, the drums that the Christian church plays have been very loud.]
- **Becca Ulibarri** is on the board of the PTO. She heard that the board is voting on the changes to the handbook pertaining to the PTO tonight. She would like the Board of Directors consider keeping the PTO an option in the future. She also commented on the school website specifically the teacher's pages not having their profiles posted.
- **Kris Marshall** lives behind the school and feels like the school is a good neighbor. She commented on the loud noise from the carnival. She has a daughter that has been very ill for three months and it is difficult for her to rest with the loud speaker.
- **Laura Pelcastre** thanked the board for having the teacher profiles up on the website but not all of the teachers are not on there. The board page still does not have the two board members information up. The club information doesn't seem to be current on the

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website. Laura still feels that the lunch time isn't long enough. She also feels that having lunch at 1:30 p.m. is too late. Lastly, she suggested the board invest in more landscaping and outdoor learning.

REPORTS

➤ Director – Amy Pilkington

- State of the School – Amy reviewed the state of the school in the following areas:
 - ♣ Montessori – Amy has gotten the dates for summer training for teachers and they are officially enrolled in classes. Currently working on the end of the year planning and calendaring for 2015-2016. SAGE assessments will be completed this week with the exception of a few make up students. We are looking at growth for next year and indentifying specific needs based on teacher feedback and SAGE scores and what kind of budgeting this may require.
 - ♣ Operations/Financial Stability – Amy is working on renewing contracts, teacher raise, and summer training programs. Amy has polled the teachers on the 401k matching. There is some interest. There was a brief discussion on the participation percentage and the matching percentage of other AW schools that offer a 401k match. Amy was happy to report that we are currently full with growth in the two middle school classes. There is a healthy wait list. Offering two new elective classes in the middle school of choir and musical theatre.
 - ♣ Creating a Vested Community – PTO has helped with the gardens and outdoor classrooms. Hosted an Environmental Education Week. Amy introduced the committee model for parent support which is a change in the handbook. Yearbook day is coming up.
- Parent Feedback Report – Amy reviewed the parent feedback survey. Every category averaged over a four except for two (technology and accurate communication about school events). Technology should be taken care of with year two of the implementation grant. Amy reviewed some of the changes that she has already made due to the comments. There was a discussion on advertising all clubs offered on the website. There was a review of the Catalina trip which was a great success. Next year's the trip will be Yellowstone. There was discussion on the length of lunch. Amy and Angie did their own audit of lunch and will be working on some changes for next year. There was a brief discussion on the website and facebook maintenance and updates. Angie wanted to inform the board that they are writing a joint grant with North Star Academy for an Art specialist through the Beverly Sorenson Grant.

➤ Board of Directors

- Update on Action Items – Dan reviewed and updated the action items from last month.
- Update on Board Vacancies – Dan reviewed the board announcement. There were some tiny changes which Dawn will resend out the announcement. Dan and Linda set the timeline to receive resumes and interview.
 - ♣ April 29th – Post announcement

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- ♣ May 15th – Deadline to receive resumes
- ♣ June 23rd – Interview at Board Meeting
- ♣ July – First Board Meeting

Steve Barnes made a motion to approve the CONSENT ITEMS. Linda Hume seconded the motion. Motion passed unanimously.

- Approve March 19, 2015 Board Meeting Minutes
- Approve March 24, 2015 Electronic Board Meeting Minutes

BUSINESS ITEMS (To Be Discuss and/or Voted On)

- Discuss and Vote on Amended 2014-2015 Budget as of April 15, 2015 – Linda reviewed the amended budget as of April 15th. Linda stated that the other local revenues are from the rent for the building and field trip which was only an in and out. There were some truing up on the purchased property services (field trip), salaries, building (snow removal) and computer equipment. **Andrew Marx made a motion to approve the amended 2014-2015 budget as of April 15, 2015. Ryan Parker seconded the motion. Motion passed unanimously.**
- Discuss and Vote on Amended Dress Code Policy – Amy is recommending one change to the Dress Code Policy that allows the gentlemen to wear ties. There was a discussion on colorful ties and discretion of the administration. Amy and Angie stated that as long as it doesn't cause a distraction its fine. There was a discussion on free dress day. There was a discussion on calendaring free dress day for the entire year. However, having students petitioning for free dress day is a great learning experience for them. There was also a discussion on advertising for clubs in advance. There were many ideas given by board members. Linda would like to not exclude the girls from wearing ties. She is recommending the sentence state, "Students " may wear a tie with oxford or dress shirt instead of "Boys". **Linda Hume made a motion to approve the amended Dress Code Policy with the change of the word "Boys to Students". Steve Barnes seconded the motion. Motion passed unanimously.**
- Discuss and Vote on 2015-2016 Parent Handbook – Amy stated that there is only one significant change to the parent handbook. She is recommending moving from a PTO model to a committee model. After talking to other AW schools, some use this model and others are moving to this model. This model gives the parents that want to be involved but cannot commit to an entire year to volunteer their time on one event. Amy went over an outline of committee that they are looking at for next year. There was a discussion on what happens to the current parent organization. Steve suggested tabling this until next month. **Linda Hume made a motion to table the 2015-2016 Parent Handbook until next month. Steve Barnes seconded the motion. Motion passed unanimously.**

OTHER BUSINESS ITEMS

- Calendaring – ALL
 - April Pre-Board Meeting – May 19th
 - Next Board Meeting – May 26th (Kara)
 - UAPCS Conference – June 15-16 *Utah County Convention Ctr*
 - ✓ Early Bird Registration deadline May 15th

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- Summer Retreat – Possibly August since the board will be interviewing in June.

7:20 PM – Steve Barnes made a motion to go into a BREAK. Andrew Marx seconded the motion. Motion passed unanimously.

7:35 PM - Steve Barnes made a motion to go into a CLOSED SESSION to discuss an individual's character, professional competence, or physical or mental health pursuant to Utah Code 52-4-205(I) (a). Linda Hume seconded the motion. The votes were as follows:

Linda Hume – Aye

Dan Galli – Aye

Steve Barnes – Aye

Andrew Marx – Aye

Ryan Parker stepped out of the building and did not vote. Motion passed with a majority vote.

8:40 PM – Linda Hume made a motion to exit the CLOSED SESSION. Andrew Marx seconded the motion. The votes were as follows:

Dan Galli – Aye

Linda Hume – Aye

Ryan Parker – Aye

Steve Barnes – Aye

Andrew Marx – Aye

Motion passed unanimously.

There was a brief discussion on scheduling an electronic board meeting to vote on the handbook. Linda Hume made a motion to have an electronic board meeting to discuss and vote on the 2015-2016 Handbook on Thursday, May 7th @ 5:00 p.m. using Academics West as the hub. Ryan Parker seconded the motion. Motion passed unanimously.

8:43 PM – Steve Barnes made a motion to ADJOURN. Ryan Parker seconded the motion. Motion passed unanimously.

April Action Items:

1. Invite Ryan Parker to take Linda place in the pre-board meeting – **Dawn**
2. Bring next year's goals to retreat – **Amy**
3. Scheduled Electronic Board Meeting on Thursday, May 7th @ 5:00 P.M. – **Dawn**
4. Amy's agreement ready by June meeting – **Dawn**
5. Evaluation emailed to board before the May board meeting – **Dawn**
6. Board award for Rusty – **Dawn**
7. Call RMVD to make intercom adjustments – **Brandon**

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**Mountain West Montessori Academy
Closed Executive Board Meeting Affidavit
Tuesday, April 28, 2015**

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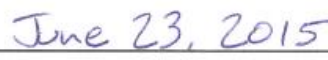
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AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).



Dan Galli – Board President



Date

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