



Mountain West Montessori Academy

Board of Directors Meeting Minutes

Tuesday, November 25, 2014

Location: MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84095

In Attendance: Dan Galli, Steve Barnes, Linda Hume, Andrew Marx, Ryan Parker

Others in Attendance: Amy Pilkington (Director), Angie Johnson (Curriculum Director), Shirley Atkinson (AW), Dawn Kawaguchi (AW), Ryan Arrington (AW; via phone for budget discussion), Brandon Fairbanks (AW; p.m.)

Founded upon Montessori philosophy, the mission of Mountain West Montessori Academy is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.

MINUTES

2014-2015 BOARD PRIORITIES

Montessori
Operational/Financial stability
Creating community/vested

5:40 PM – INTRODUCTORY ITEMS

- Call to Order – Dan Galli
- School Mission – Ryan
- Montessori Minute – Angie demonstrated a Montessori lesson on cubic volume by trisecting a cube.

REPORTS

- **Director** – Amy Pilkington
 - Montessori – General Understanding for parent, teachers & students
 - ♣ Implementing Montessori curriculum
 - ✓ Classroom observations and mentoring
 - ✓ Pacing guides for upper EL
 - ✓ Professional development on December 19th
 - ♣ Using Montessori material
 - ✓ Graphic novel training for teacher by Shannon Hale (parent/author). She will be back on December 2nd to do an assembly for the school. She will return to on December 15th for a writer's workshop.
 - ✓ Ongoing observations – hope to have all teachers done before the winter break
 - ✓ Incorporating parent volunteers in the learning environment

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at (801) 444-9378 or dawn@academicawest.com, giving at least three working days notice.

- ✓ More frequent math assessments
 - ✓ Continuing parent education
 - ✓ Working on next newsletter
 - ✓ Working with PTO on Literacy Night
- Operation/Financial Stability
 - ♣ Meeting board goals and requirements
 - ✓ Updates to administrative procedures to the Human Sexuality Instruction Policy and FERPA Policy. Also a new Pest Management Policy
 - ✓ Completely staffed as of last Thursday
 - ✓ School lunch program is officially approved so we are now eligible for free and reduced lunches.
 - ✓ South Mtn Comm Church has signed the lease and they will start their official rental on Sunday
- Creating Community/Vested
 - ♣ Continuing Parent Book Club with Montessori Today
 - ♣ PTO committees are up and going
 - ♣ First officially hosted event will be the Winter Holiday Family Night on December 3rd from 6-8 p.m. “Holidays Around the World” theme

There was no PUBLIC COMMENT.

REOPRTS (cont.)

➤ **Board of Directors**

- Update on Action Items – Dan reviewed the current action items. There was a discussion on the 401(k) matching. Amy will take a poll of her staff to see who would be interested if a match was offered and bring that information to the board. There was a discussion on changing the holiday social date.

Linda Hume made a motion to approve the CONSENT ITEMS. Andrew Marx seconded the motion. Motion passed unanimously.

- Approve October 28, 2014 Board Meeting Minutes
- Approve October 28, 2014 Closed Session Affidavit

BUSINESS ITEMS (To Be Discuss and/or Voted On)

- Discuss and Vote Amended 2014-2015 Budget as of November 15, 2014 – Linda reviewed the budget changes as of November 15th. Changes included combining the USOE loan section into the general budget to be more in line to how the state wants it recorded and truing up actual amounts with salaries and expenditures. Linda mentioned that there may be a concern on the food services budget because it is showing a deficit but she reminded the board that it is because the reimbursements are about two month behind. Linda also wanted to point out the property taxes paid for this year was a very small amount and it will increase significantly next year. There was a discussion on purchasing the building so that the school will not have to pay property tax. Ryan added that he meets with Amy on a regular basis and she has taken ownership with the budget.

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Steve Barnes made a motion to approve the amended 2014-2015 budget as of November 15, 2014. Andrew Marx seconded the motion. Motion passed unanimously.

- ***Discuss and Vote Guided Reading Library not to exceed \$10,000*** – Amy reviewed the guided reading library purchase. It is the last of the School LAND trust budget. This is for the fiction guided reading library. We have already purchased the non-fiction guided reading library. Amy briefly explained how the guided reading program works. **Andrew Marx made a motion to approve the guided reading library purchase not to exceed \$10,000. Linda Hume seconded the motion. Motion passed unanimously.**
- ***Discuss and Vote on the Pest Management Policy*** – Amy briefly reviewed the Pest Management Policy. Dawn added that Trent will be working with Amy and front office to create administrative procedures. **Ryan Parker made a motion to approve the Pest Management Policy. Steve Barnes seconded the motion. Motion passed unanimously.**

OTHER BUSINESS ITEMS

- ***Letter of Appreciation*** – Dan will be working on a letter from the board to send to Rusty to thank him for his time and effort on the board.
- **Calendaring – ALL**
 - Schedule Pre Board Meeting Date – January 20th
 - Holiday Social – December 16, 2014 – Look into December 9th
 - Next Board Meeting – January 27, 2015

6:27 PM – Linda Hume made a motion to go into a CLOSED SESSION to discuss an individual's character, professional competence, or physical or mental health. Steve Barnes seconded the motion. The votes were as follows:

**Dan Galli – Aye
Steve Barnes – Aye
Linda Hume – Aye
Andrew Marx – Aye
Ryan Parker – Aye**

Motion passed unanimously.

6:45 PM – Steve Barnes made a motion to leave the CLOSED SESSION and ADJOURN. Linda Hume seconded the motion. The votes were as follows:

**Dan Galli – Aye
Steve Barnes – Aye
Linda Hume – Aye
Andrew Marx – Aye
Ryan Parker – Aye**

Motion passed unanimously.

November Action Items:

1. Look into December 9th availability at Market Street for Holiday Social – **Dawn**

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**Mountain West Montessori Academy
Closed Executive Board Meeting Affidavit
Tuesday, November 25, 2014**

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AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

Dan Galli – Board President

3/19/15

Date

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