

# Mountain West Montessori Academy

## Board Meeting Minutes

### Monday, May 20, 2019

**Location:** MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84009



**NOTE:** It is possible that the MWMA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

**In Attendance:** Steve Barnes, Nelson Altamirano, Lois Bobo

**Excused:** Andrew Marx, Corbin White

**Others in Attendance:** Brandon Fairbanks, Angie Johnson, Sheri Ebert, Cathie Hurst, Dawn Kawaguchi, Katie Brady, Allison Fairbourne

*Founded upon Montessori philosophy, the mission of **Mountain West Montessori Academy** is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.*

## MINUTES

### 2018-2019 BOARD PRIORITIES

Non-Cognitive Assessment  
Implementing Professional Development  
Safety in School

### **6:00 PM – INTRODUCTORY ITEMS**

- Call to Order – Steve Barnes
- School Mission – Steve
- *Montessori Minute* – Katie Brady (CTE & art) and Allison Fairbourne (geography, Utah studies, & US history) are in charge of the 9<sup>th</sup> grade Redwoods/San Francisco trip. This is a “moving on” trip for the 9<sup>th</sup> graders. This is a geographic adventure. They go to the Redwoods for camping, interactive science lessons along with then venturing into San Francisco to get a cultural experience. This trip improves the autonomy for the 9<sup>th</sup> graders. They also work on cross-disciplinary lessons. This is also an opportunity to make new friends, bond with old friends, try new foods, new experience new cultures, learn valuable life skills and traveling. They had many photos to show the experiences that they shared. The students are encouraged to pay for half of their trip and have their parents pay the other half. The students can participate in fundraising opportunities at school but are really encouraged to do fundraising at home. The students have to come up with many great fundraising ideas.

**There was no PUBLIC COMMENT.**

**NOTE:** Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call Dawn Kawaguchi at (801) 444-9378 to make appropriate arrangements.

## REPORTS

### ➤ Director

- State of the School – Angie Johnson reviewed the 2018-2019 board goals.
  - ✓ Pilot Assessment in a Targeted Non-Cognitive Area
    - ★ Initial Assessment September 2018
    - ★ Final Assessment May 2019
    - ★ Growth in Total Scores Over Time show that Executive Function improved in our first graders more than would be expected for natural maturation
  - ✓ Review and Communicate School-Wide Safety Measures
    - ★ Parking lot
    - ★ Civilian Response to Active Shooter Events
    - ★ Facility security
    - ★ Mental health
    - ★ Internet safety training
    - ★ Threat Assessment Team
    - ★ Trauma-Informed Practice
    - ★ Field Trips
    - ★ *Angie reviewed the parent survey results and comparisons from the last three years.*
    - ★ *Angie reviewed the student and staff safety survey results and comparison from last year.*
    - ★ *Student retention ideas*
  - ✓ Implement Professional Development Based on Instructional Coaching
    - ★ Ideas of changes for next year
  - ✓ Update on Lottery & Enrollment – this year we actually have students in our waiting list.
  - ✓ Assessment
    - ★ Update on RISE
    - ★ Review of DIBELS data
    - ★ Reading endorsement training
    - ★ RISE opt outs have decreased
  - ✓ Theme this year was “Working Smarter Not Harder”
  - ✓ Recommendations of board priorities for next year
    - ★ Become a trauma-informed school
    - ★ Focus on student physical health
    - ★ Improvements to facility and grounds
    - ★ Professional Development: Reading Endorsement

### ➤ Board of Directors

- Financial Review – Cathie reported on the finances in Andrew’s absence. Things are looking good. The final amended budget and the new 2019-20 budget will be approved at the June meeting. Angie does a very good job with the budget.

**NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.**

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call Dawn Kawaguchi at (801) 444-9378 to make appropriate arrangements.

**Lois Bobo made a motion to approve the CONSENT ITEMS. Nelson Altamirano seconded the motion. Motion passed unanimously.**

- Approve April 22, 2019 Board Meeting Minutes

#### **BUSINESS ITEMS (To Be Discuss and/or Voted On)**

- *Recommendation, Discuss & Vote to Award Contract for Education Service Provider* – Angie Johnson stated that they received one proposal from AW. The committee (Angie, Lois and Andrew) did their due diligence and evaluated AW. There were very few areas that didn't receive all points. The cost was evaluated separate. Angie stated that this will be a five-year contract. There was a discussion on the cost per student. Brandon stated that the agreement will be brought to the next board meeting for review and approval. **Lois Bobo made a motion to award the contract for Education Service Provider to Academica West. Steve Barnes seconded the motion. Motion passed unanimously.**
- *Discuss & Vote on TSI Plan for School Improvement* – Angie Johnson stated that there are underperforming groups of students on the state assessment. Because of this, the school must have a plan on how to improve in the following areas: Hispanic students, economically disadvantaged, and students with disabilities. Lois stated that this plan puts a lot of responsibility on the counselor. Angie addressed this by stating that she is working on a couple of different grants that will help supplement her salary to full time. There was a discussion the Hispanic student population and how it could be that the parents don't understand. **Steve Barnes made a motion to approve the TSI Plan for School Improvement. Nelson Altamirano seconded the motion. Motion passed unanimously.**
- *Discuss & Vote on Board Rules of Order and Procedure* – Brandon Fairbanks stated that these were reviewed last month and there were not any changes requested. He asked if anyone had any questions or changes. There were no changes. **Lois Bobo made a motion to approve the Board Rules of Order & Procedure that were presented by Brandon Fairbanks last month. Nelson Altamirano seconded the motion. Motion passed unanimously.**
- *Discuss & Vote on Financial Advisor for Facility Refinance* – Cathie Hurst stated that they just received the bids back on Friday and haven't had a chance to discuss it with the committee (Angie, Nelson and Corbin). Both financial advisors that are available in the state have turned in a bid. There was a discussion on pros and cons with the two FA's. **Steve Barnes made a motion to approve the services of Lewis, Young, Robertson and Burningham for financial [advisor] services. Lois Bobo seconded the motion. Motion passed unanimously.**
- *Discuss & Vote on Audit Engagement Letters* – Cathie Hurst stated that every year the school is required to have an audit. The school has been using Eide Bailly. There was a discussion on the cost and options of other auditors. **Lois Bobo made a motion the engagement of services provided by Eide Bailly for the year ending June 30, 2019 and allow the Board President to sign on behalf of the school. Steve Barnes seconded the motion. Motion passed unanimously.**

**NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.**

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call Dawn Kawaguchi at (801) 444-9378 to make appropriate arrangements.

## **OTHER BUSINESS ITEMS**

➤ **Calendaring – ALL**

- June Pre-Board Meeting – June 14<sup>th</sup> @ 11:30 a.m.
- Next Board Meeting – June 24<sup>th</sup> (Annual Meeting & Strategic Planning)

**7:35 PM – Lois Bobo made a motion to enter into a CLOSED SESSION to discuss an individual’s character, professional competence, or physical or mental health pursuant to Utah Code 52-4-205(1) (a) located in the MWMA library. Nelson Altamirano seconded the motion. The votes were as follows:**

**Steve Barnes – Aye**

**Lois Bobo – Aye**

**Nelson Altamirano – Aye**

**Motion passed unanimously.**

**8:18 PM – Lois Bobo made motion to exit the CLOSED SESSION and ADJOURN. Nelson Altamirano seconded the motion. Motion passed unanimously.**

**NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.**

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call Dawn Kawaguchi at (801) 444-9378 to make appropriate arrangements.