

Mountain West Montessori Academy

Board Meeting Minutes

Monday, April 22, 2019

Location: MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84009



NOTE: It is possible that the MWMA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Steve Barnes (via phone), Lois Bobo, Nelson Altamirano, Corbin White (6:13 p.m.)

Excused: Andrew Marx

Others in Attendance: Angie Johnson, Cathie Hurst, Dawn Kawaguchi, Sheri Ebert, Brandon Fairbanks

*Founded upon Montessori philosophy, the mission of **Mountain West Montessori Academy** is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.*

MINUTES

2018-2019 BOARD PRIORITIES

Non-Cognitive Assessment
Implementing Professional Development
Safety in School

6:04 PM – INTRODUCTORY ITEMS

- Call to Order – Steve Barnes
- School Mission – Lois Bobo

There was no PUBLIC COMMENT.

REPORTS

➤ **Director**

- *State of the School* – Angie Johnson reviewed the board priorities for 2018-2019.
 - ✓ Non-Cognitive Assessment
 - ★ MEFS – First grade re-assessment this week
 - ✓ School-Wide Safety – Angie reviewed what has been done this year so far and discussed the current focus of our schoolwide safety implementation.
 - ★ Aggressive Intruder Drill: first school-wide aggressive intruder drill (Avoid Trouble) in the next few weeks
 - ★ Safety Survey: Staff & Student survey to compare data with last years results.

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- ★ Trauma-Informed Care Professional Development. We want to cultivate the idea of acceptance. Mental health focus.
 - ⌘ USBE sponsored training next week at Thanksgiving Point
 - ⌘ Dr. Scott Poland will be speaking at REAL Academy that Sheri will be attending and possibly our counselor MaryAnn
- ✓ Instructional Coaching “The Dream Team”
 - ★ Formal observations for teacher evaluations are complete
- ✓ Highlighting A Current Strength
 - ★ Student Travel – 6th graders recently went to camp where Sheri braved the wilderness and the weather. Team building activities that included core standards. You can really see the changes in the students once they return. Angie also stated that the 9th graders are headed out to the Redwoods next week.
- ✓ Highlighting A Recent Challenge
 - ★ CO detectors required to be in all schools by Spring 2020 by the legislature but there are no funds appropriated for this project. It’s not a cheap project either. *Corbin White is now in the meeting and will be conducting.*
- Update on ESP RFP – Angie Johnson updated the board on the RFP for ESP. The committee has created the RFP for ESP and it has been posted on the website. It will be posted until May 1st at 7 p.m. Once the committee has went through and evaluate the substance and the cost, they will bring their recommendation to the board at the next board meeting on the proposals that they have received.
- **Board of Directors**
 - Financial Review – Cathie stepped in here in Andrew’s absence. She stated that the building finance committee will be meeting soon. Cathie has been meeting with Angie to complete the current year’s budget and creating the budget for next year.

BOARD TRAINING

- Review Board Rules of Order and Procedure – Brandon Fairbanks stated that this is a requirement in the state code. The school will be up for their five-year comprehensive review next year. He went over some of the areas that have been brought up through this review that he has been involved in. He mentioned that the SCSB as the authorizer, has asked that the meeting recordings be easier to access. Brandon is recommending going back to the January 2019 and start posting the board recordings on the PMN site. This is a great reminder that people are listening to the meetings. USBE started these comprehensive reviews this school year. Another area of feedback that we’ve heard is the need for documenting board trainings. There are many areas of board training to consider such as Angie’s report. However, now we will be labeling training on the agenda so that it is clear when you have board training. Every board adopts rules of order and procedure. This is a good opportunity to discuss why this board conducts and deliberates the way they do. Brandon created a sample of rules of order of how this board currently conduct their meetings. There are several documents such as bylaws, Articles of Incorporation, policies,

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law, etc. that already states how the board will be conducting such matters. This document summarizes all of those documents. He asked that the board look over and discuss the information. This is an open discussion to give suggestions or examples how other boards that this group has been on has done things let's talk about them. Keeping this document broad makes it easier to follow and maintains it difficult to defy. Brandon went over the document section by section. This document also touched on board member code of conduct. Brandon stated that this document will be on the agenda next month to be approved but if you have any changes please send to Brandon.

Steve Barnes made a motion to approve the CONSENT ITEMS. Nelson Altamirano seconded the motion. Motion passed unanimously.

- Approve March 25, 2019 Board Meeting Minutes
- Approve March 25, 2019 Closed Session Affidavit

BUSINESS ITEMS (To Be Discuss and/or Voted On)

- Discuss & Vote to Appoint a CS Board Building Official – Steve Barnes stated that Dan Galli is still listed as the CSBBO and it's been suggested that the board appoint a new person since he's no longer on the board. Brandon went over the job of this position. It is only relevant during a building renovation or construction. There was a discussion on if it has to be a board member. It makes sense to make it Angie. **Lois Bobo made a motion to appoint Angie Johnson as the Charter School Board Building Official. Nelson Altamirano seconded the motion. Motion passed unanimously.**
- Discuss & Vote on Cottonwood Montessori Donation – Angie Johnson stated that according to the Donation and Fundraising Policy the board must approve any donations above \$10,000. Bobbi Nichols from Cottonwood Montessori is retiring and offered to donate their extra materials and supplies to MWMA. They contributor values the donation and they valued it at \$30k. **Lois Bobo made a motion to approve the Cottonwood Montessori Donation in the amount of goods valued at \$30,000. Nelson Altamirano seconded the motion. Motion passed unanimously.**
- Discuss & Vote on Carbon Monoxide Sensors Retrofit – Angie Johnson stated that this is a requirement to install carbon monoxide sensors. Firetrol is the school's current fire alarm monitors. There is one bid that is \$10k lower and Angie is curious why. She would like find out if any other schools have chosen the cheaper company before she makes her final decision. It was decided to approve up to \$26k so that she can do some further research before she pulls the trigger. **Steve Barnes made a motion to approve the Carbon Monoxide retrofit not to exceed \$26,000. Lois Bobo seconded the motion. Motion passed unanimously.**

OTHER BUSINESS ITEMS

- Calendaring – ALL
 - AW Legislative Update – April 25th @ AW (11:30 a.m. – 12:30 p.m.)
 - May Pre-Board Meeting – May 8th @ 5 p.m.
 - Next Board Meeting – May 20th

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- June Pre-Board Meeting – June 14th @ 11:30 a.m.
- Annual Board Meeting – June 24th (Strategic Planning)

7:09 PM – Lois Bobo made a motion to ADJOURN. Nelson Altamirano seconded the motion. Motion passed unanimously.

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