

Mountain West Montessori Academy

Board Meeting Minutes

Wednesday, February 28, 2018

Location: MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84009



In Attendance: Steve Barnes; Andrew Marx; Lois Bobo; Corbin White (via phone 7:54 p.m.)

Excused: Ryan Parker

Others in Attendance: Angie Johnson; Cathie Hurst; Dawn Kawaguchi; Brandon Fairbanks; Sheri Ebert

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MINUTES

2017-2018 BOARD PRIORITIES

Strengthen Parent Partnerships
Define Learning Excellence @ MWMA
Maintain & Support Quality Faculty

6:17 PM – INTRODUCTORY ITEMS

- Call to Order – Steve Barnes
- School Mission – Lois
- Montessori Minute – Ashley Graves presented on grammar symbols focusing on prepositions.

PUBLIC COMMENT

- Jen Evans (via text) – Angie read a text from Jen Evans who would like the board to keep in mind that considering that we are a Montessori Academy, please consider having sufficient Montessori membership on the board to reflect the focus on Montessori. She would also love to see diversity on the board to be more representative of the school population.

REPORTS

- **Director**
 - State of the School – Angie Johnson
 - ✓ Strengthen Parent Partnerships
 - ★ Communication
 - ❖ Upcoming parent survey

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- ❖ Rolling out a new website
- ★ Cohesion
 - ❖ Art Gallery Stroll
 - ❖ Shakespeare Club Gala Night unveiling play for the year
 - ❖ Accelerated Learners Parent Night (growth mindset)
 - ❖ MS Valentine's Stomp
- ★ Investment & Involvement
 - ❖ Land Trust Committee
 - ❖ Peace Education Week Observations (peace flags; parent interaction with a Montessori bingo cards on what to look for while observing)
 - ❖ PTC March 7-8th
- ✓ Define Learning Excellence at MWMA
 - ★ Data Driven Instruction
 - ❖ Expansion of DIBELS assessment
 - ❖ RTI improvement
 - ★ Non-Cognitive Skills
 - ❖ Parent Awareness
 - ❖ Montessori Outcomes
- ✓ Maintain & Support Quality Faculty
 - ★ Professional Development
 - ❖ Faculty Crisis Intervention Training
 - ❖ Autism Training
 - ❖ Traits of a Champion Teacher (goals & observations)
 - ★ Positive Culture
 - ❖ Cross Classroom Observations
 - ❖ New Faculty Member
- ✓ Highlighting a Current Strength
 - ★ State Lunch Audit – Rick was a ROCKSTAR!
- ✓ Highlighting a Recent Challenge
 - ★ Keeping hallways in common areas clean and tidy
- ✓ Just Bragging
 - ★ Math Counts MS Competition – We had a 7th grader take 12th place
- **Academica West**
 - Review 2017-2018 Budget as of January 31, 2018 – Cathie Hurst reviewed the budget as of January 31st. She also mentioned that last year the board decided to prepay the 990 tax and this year the school will be receiving a little bit of a refund because of prepaying.
- **Board of Directors**
 - Discuss Board Vacancies – Steve Barnes stated that Ryan's term expires at the end of the school year. There was a discussion on the process of how to replace a board member. There was a discussion on updating the current board announcement. The board would like to go through applications at the next meeting.

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CONSENT ITEMS

- Approve November 29, 2017 Board Meeting Minutes – There was no further discussion. **Lois Bobo made a motion to approve the November 29, 2017 Board Meeting Minutes. Andrew Marx seconded the motion. Motion passed unanimously.**
- Approve November 29, 2017 Closed Session Affidavit – There was no further discussion. **Andrew Marx made a motion to approve the November 29, 2017 Closed Session Affidavit. Lois Bobo seconded the motion. Motion passed unanimously.**

BUSINESS ITEMS (To Be Discuss and/or Voted On)

- Discuss & Vote on Employment of Substitute Teachers Policy – Angie Johnson reviewed the Employment of Substitute Teachers Policy. Steve Barnes disclosed that his wife is currently a substitute teacher. **Lois Bobo made a motion to approve the Employment of Substitute Teachers Policy. Andrew Marx seconded the motion. Motion passed unanimously.**
- Discuss & Vote on Nondiscrimination Policy – Angie Johnson this policy is in conjunction with the family who has filed a complaint to the Office of Civil Rights (OCR). The OCR opted to do a resolution which included updating the school Nondiscrimination Notice. The OCR has to approve it before the school can and they are still reviewing the policy.
- Discuss & Vote on 2018-2019 School Calendar – Angie Johnson reviewed the 2018-2019 school calendar. Teachers would like to dismiss the second PTC in January. Angie sent out a parent survey to see what they would like. The high percentage of parents also chose not to have it. Angie stated that this is by far the lowest attended PTC. Angie reviewed the survey she sent out to the parents. The second change would be to align Spring Break with JSD from April 1-5 to April 15-19. There was a discussion regarding comp days. There was a discussion on student led conferences and moving the PTC's. **Andrew Marx made a motion to approve the 2018-2019 school calendar with the amendment of removing the January 10-11 PTC and moving Spring Break to April 15-19. Lois Bobo seconded the motion. Motion passed unanimously.**
- Discuss & Vote on 2018-2019 School Fee Schedule – Angie Johnson reviewed the changes to the 2018-2019 school fee schedule. Angie asked Dawn to change the CTE to Career & College Readiness. **Lois Bobo made a motion to approve the 2018-2019 Middle School fee schedule. Andrew Marx seconded the motion. Motion passed unanimously.**
- Discuss & Vote on 9th Grade Trip Expense not exceed \$25,000 – Angie Johnson stated the 9th grade trip is the same as it was last year to San Francisco and the Redwoods. This will probably be the trip from now on for the 9th graders since it is such a good trip. They are adding a zip line activity in the Redwoods this year. We have a fundraiser club to help kids raise the money. **Lois Bobo made a motion to approve the 9th grade trip expense to San Francisco not to exceed \$25,000. Andrew Marx seconded the motion. Motion passed unanimously.**
- Discuss & Vote on Human Sexuality Instruction & Maturation Curriculum – Angie Johnson stated that she had the Land Trust Committee sub as the HS Instruction Committee. Coach David came and presented the entire curriculum to the committee.

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Angie reviewed the USBE parent consent form. They typically only teach a few of the topics but after the committee reviewed this, they would like all of the areas taught. Parents can still opt out of the different areas. Maturation is taught in the 5th grade. This is done on an evening but parents are required to come with their child. Two different registered nurses come and teach the class to boys and girls separately. **Lois Bobo made a motion to accept the recommendation of the Human Sexuality Instruction committee to expand the list of offerings that the state has approved and Maturation curriculum as provided. Andrew Marx seconded the motion. Motion passed unanimously.**

OTHER BUSINESS ITEMS

➤ **Calendaring – ALL**

- March Pre-Board Meeting – March 20th @ 4:30 p.m.
- Next Board Meeting – Tuesday, March 27th @ 6:00 p.m. – *There was a discussion on changing the board meetings to Mondays due to changes in Steve’s schedule. Steve called Corbin to get his input. Steve would like to continue this conversation after the closed session.*

7:55 PM – Corbin White made a motion to enter into a CLOSED SESSION to discuss an individual’s character, professional competence, or physical or mental health pursuant to Utah Code 52-4-205(1) (a). Lois Bobo seconded the motion. The votes were as follows:

**Corbin White – Aye
Andrew Marx – Aye
Lois Bobo – Aye
Steve Barnes – Aye**

Motion passed unanimously.

8:35 PM – Andrew Marx made a motion to exit the CLOSED SESSION. Lois Bobo seconded the motion. Motion passed unanimously.

OTHER BUSINESS ITEMS (Continued)

➤ **Calendaring (continued)**

- Move to next board meeting to Monday, March 26th

8:37 PM – Lois Bobo made a motion to ADJOURN. Andrew Marx seconded the motion. Motion passed unanimously.

February Action Items

1. Update board vacancy posting on website and call all prior candidates for interest – **Dawn**

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**Mountain West Montessori Academy
Closed Executive Board Meeting Affidavit
Wednesday, February 28, 2018**

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Excused: Ryan Parker

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AFFIDAVIT

This Closed Session was held to discuss an individual's character, professional competence, or physical or mental health pursuant to Utah Code 52-4-205(1)(a).



Steve Barnes – Board President

26 February 2018
Date

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