

Mountain West Montessori Academy

Board Meeting Minutes

Monday, December 3, 2018

Location: MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84009



NOTE: It is possible that the MWMA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Steve Barnes, Lois Bobo, Andrew Marx, Corbin White

Excused: Nelson Altamirano

Others in Attendance: Angie Johnson, Sheri Ebert, Dawn Kawaguchi, Cathie Hurst, Brandon Fairbanks

*Founded upon Montessori philosophy, the mission of **Mountain West Montessori Academy** is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.*

MINUTES

2018-2019 BOARD PRIORITIES

Non-Cognitive Assessment
Implementing Professional Development
Safety in School

5:10 PM – INTRODUCTORY ITEMS

- Call to Order – Steve Barnes
- School Mission – Steve

There was no PUBLIC COMMENT.

REPORTS

➤ Director

- State of the School – Angie Johnson
 - ✓ Review of Board Priorities
 - ★ Non-Cognitive Assessment
 - ◆ Executive Function: assess working memory, attention, impulse control, and cognitive flexibility
 - ◆ Just finished assessing first graders. Our average score was 63.42 out of 52 first graders tested.
 - ★ School-Wide Safety
 - ◆ Jog-A-Thon raised \$19,500
 - ◆ Magnetic keyless entry currently being installed
 - ◆ Fire drills down to 5 minutes and 30 seconds

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- ◆ Lockdown drills solid
 - ◆ Will have first aggressive intruder drill in January
 - ◆ SafeUT app is up and running
 - ◆ Grant received to help implement HOPE squad
 - ◆ Internet safety training
 - ◆ Forming Threat Assessment Team
 - ★ Instructional Coaching
 - ◆ Teaching internships with newer teachers are going well
 - ◆ Coaching observations and mentoring
 - ◆ Modeling reading groups
 - ◆ Detailed immediate feedback
 - ◆ Working with math interventionist in the elementary
 - ◆ The interventions are working
 - ◆ Targeting classroom management tips & tricks
 - ★ School-Reported Indicators (specific to our school report card)
 - ◆ Review of DIBELS data
 - ◆ Accelerated Learners (gifted & talented) Program
 - ★ Highlighting a current strength is that we received a Digital Teaching and Learning Grant. Angie reviewed how she is going to use the \$31,248.36.
 - ★ Highlighting a recent challenge has been general disrespect for school property. Angie is calling it a tragedy of the commons.
- **Board of Directors**
- *Financial Review* – Andrew Marx reviewed the budget as of October 31st. We are on track of spending. Andrew did point out that the property line item is over budget but that is because of the installation of the alarm system which is a one-time cost. There was a discussion on the electricity line item being up from last year. Cathie will look into this. She also pointed out that we will probably be moving over some money to the PTIF.

Lois Bobo made a motion to approve the CONSENT ITEMS. Andrew Marx seconded the motion. Motion passed unanimously.

- Approve August 27, 2018 Board Meeting Minutes
- Approve August 27, 2018 Closed Session Affidavit
- Approve October 29, 2018 Electronic Board Minutes
- Approve October 29, 2018 Closed Session Affidavit

BUSINESS ITEMS (To Be Discuss and/or Voted On)

- *Discuss and Vote on 2019-2020 School Calendar* – Angie Johnson reviewed the 2019-2020 school calendar. It is very similar to this current year.

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- *Discuss and Vote on Course Substitution Policy* – Angie Johnson reviewed the Course Substitution Policy. This allows the administration to substitute courses for 7th and 8th graders.
- *Discuss and Vote on Amended Attendance Policy* – Angie Johnson reviewed the amended Attendance Policy. Clarifying that you can have a mental or physical illness. There is also an update on reporting parents to DCFS, truancy interventions and juvenile court referrals.
- *Discuss and Vote on Amended Bullying & Hazing Policy* – Angie Johnson reviewed the amended Bullying & Hazing Policy. Broadened the content of the definition of bullying and updated training requirements. It also added a new action plan for addressing reported incidents of bullying.
- *Discuss and Vote on Amended Child Abuse & Neglect Reporting Policy* – Angie Johnson reviewed the amended Child Abuse & Neglected Reporting Policy. Clarifies the requirement of meeting the reporting obligations and training requirements. It does add education neglect to policy.
- *Discuss and Vote on Amended Fee Waiver Policy* – Angie Johnson reviewed the amended Fee Waiver Policy. Clarifies the eligibility of fee waiver provisions.
- *Discuss and Vote on Amended GRAMA Policy* – Angie Johnson reviewed the amended GRAMA Policy. The board should approve the minutes at the next regularly scheduled board meeting.
- *Discuss and Vote on Amended Purchasing & Disbursement Policy* – Angie Johnson reviewed the amended Purchasing & Disbursement Policy. The petty cash balance has been increased to \$5,000 to reflect what has been done.
- *Discuss and Vote on Amended Sex Education Instruction Policy* – Angie Johnson reviewed the amended Sex Education Instruction Policy. The name has been changed from Human Sexuality Instruction Policy. The board also will be able to review statistical data. Professional development requirements for teachers must be current.
- *Discuss and Vote on Amended Sexual Abuse & Molestation Policy* – Angie Johnson reviewed the amended Sexual Abuse & Molestation Policy. This requires more training for personnel.
- *Discuss and Vote on Amended Student Conduct & Discipline Policy* – Angie Johnson reviewed the amended Student Conduct & Discipline Policy. Revised definition of the restorative justice program. Defines when it is permissible for a teacher to restrain a student. Includes requirements to submit discipline incident data in Aspire.
- *Discuss and Vote on Amended Student Data Privacy & Security Policy* – Angie Johnson reviewed the amended Student Data Privacy Security Policy. Requires the school's data expungement process. **Steve Barnes made a motion to approve the 2019-2020 school calendar, the Course Substitution Policy and amendments to the Attendance Policy, Bullying & Hazing Policy, Child Abuse & Neglect Reporting Policy, Fee Waiver Policy, GRAMA Policy, Purchasing & Disbursement Policy, Sex Education Instruction Policy, Sexual Abuse & Molestation Prevention Policy, Student Conduct & Discipline Policy, and Student Data Privacy & Security Policy. Lois Bobo seconded the motion. Motion passed unanimously.**

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OTHER BUSINESS ITEMS

➤ **Calendaring – ALL**

- January Pre-Board Meeting – January 16th
- Next Board Meeting – January 28th
- National Charter School Board Conference in Las Vegas (June 30 – July 3)

6:08 PM – Corbin White made a motion to ADJOURN. Andrew Marx seconded the motion. Motion passed unanimously.

December Action Items:

1. Look into why the electricity bill is higher than last year – **Cathie**
2. Reach out to board about the NCSC when there's more info (cost) – **Dawn**

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